

PERSONAL PROPERTY PRIMER



Personal Property Primer



Taking the First Steps in Contents Recovery

This primer is not for everyone. It is for those clients who are anxious to participate early and expressively in their recovery. Feel free to read it, use it, or throw it away. Regardless, we can assure you the best recovery possible. You decide the level of support we provide during this process. We can work side-byside with you through each and every detailed step. Or . . . if you want to get started today . . . get a pencil and read on.

This booklet is to help you help us in evaluating your personal property loss. It can save you time trying to determine what you have lost.

If at any time you have a question about how we are developing your inventory or any questions about the adjustment, call or email your Greenspan adjuster!

You have just had a major loss!

And most likely this might be your first experience with an insurance company. This booklet has been designed to help you help us with your claim. To present your claim, your policy provides that you must do certain things. One of these is to list the damaged or destroyed property. Our job is to make this process as easy as possible for you.

In this package, you will find:

- First Steps/Small Goals Task Sheet
- Useful Information in Preparing Your Inventory!
 - Where to Begin on Total Loss Or Out of Sight Items?
 - Areas of Caution!
- For Out of Sight Losses
- Sample Page of Available Templates
- Sample Diagram
- What To Do After You Have Replaced An Item On Your Inventory
- Personal Information
- Store Reference Sheets



First Steps / Small Goals

Please answer the questions on the perforated sheets that are at the end of this booklet labeled "Personal Information and Store Reference Sheets" to the best of your ability; detach and return them to your inventory specialist. If your inventory specialist has given you any templates to complete, indicate, to the best of your ability, the number of each item that you had. If you did not have a certain item, simply leave it blank. Do not worry about cost, as we will handle that. However, it is very important that you do give an stimated age in the appropriate column of each sheet. We understand you may not remember the exact month or even the year of purchase. Try to recall to the best of your ability the approximate age. If you can only recall a range (i.e. 3 to 4 years age or between 1985 and 1987) then put down the range.

These are basic sheets we will build upon during our sit down meetings that will give us strong building blocks. The majority of the rooms in your home will be reconstructed together. By filling out these sheets and getting started on your small goals, we can have a solid head start.

Useful Information in Preparing Your Inventory

Where to Begin on Total Loss or Out of Sight Items

While we can do most of the evaluation work on out of sight items, we must rely on you to provide the basic information. Although this looks like an insurmountable project, it isn't.

Make a list one room at a time. Try to visualize each wall, what was on it or against it. A sketch will sometimes help and we have provided a sample for you. Then visualize each item on the wall. What was on or in it? If there were drawers in an item, visualize each drawer and its contents. When done with one item, move to the next.

Although everything must be listed, it is okay to lump certain items together, i.e.

- 1. undergarments
- 2. clothing of similar type
- 3. linens
- 4. kitchen utensils of similar type
- 5. books by paperback, hardcover, decorator books, classics
- 6. records, CD's, VHS or VCR
- 7. toys and games

Personal Property Primer



Any single item in any category that is expensive should be listed separately.

A good rule of thumb is that items worth more than \$25.00 should be listed separately. Always be sure to list quantities if you lump items together.

Areas of Caution!

Insurance companies will look for "Red Flags" on an inventory. It is not that they shouldn't exist; it is important that they can be explained.

- 1. A large total value of purchases in a given year. Your insurance company may ask for financial records to support the disposable income to make these purchases. This is sometimes an error because you are not careful in determining the age of the items. (i.e. too many items in one year) When our inventory is done we will provide you a list of purchases by year to be sure those ages are accurate.
- 2. Major purchases in a given year. Again the same evaluation as above will be conducted.
- 3. Unusual or possibly overvalued items. This can be a result of not accurately remembering the original cost or by using another item of similar type that may have a higher value than yours (i.e. you owned an average Hewlett Packard computer and used the price of a high and Sony VAIO as its value). Just remember to be as accurate as possible. Or maybe your house contains middle of the road electronic equipment and you inadvertently use the price of a state of the art Bang & Olufsen Home Theater Receiver for \$8,000 thinking it was similar. The insurance company will most likely ask for the original purchase receipt or a duplicate, cancelled check or other verifiable support for this item. If the listing is accurate there will be no problem.
- 4. Large quantities of individual items. If your out of sight loss contained any unusual amount of one type of item; (i.e. 5,000 CDs) your insurance company will scrutinize these items closely and may look for specific verification of purchases.

Remember: Be as accurate as possible on the quantity, age and cost as you can. If you purchased something for a small amount of money and the replacement amount is large, be sure to identify that item so we can explain the cost. If your policy has replacement cost you are entitled to the new cost even if you purchased the item used or it was a gift.

And finally if you have any questions, which we're sure you will, call us! We're there to help!

Always remember: no item is insignificant!



For Out Of Sight Losses

We have developed various templates which list numerous different types of property that may be in a specific room. These templates are very helpful in recreating the contents of these out of sight room losses. Please discuss this with your Inventory Specialist and she will provide you the templates you need and explain how they are used. (see sample Kitchen Template)

DATE	TEMPLATE	<u>ISSUED</u>	RETURNED
	Kitchen		
	Holiday Decorations		
	Men's Clothing		
	Women's Clothing		
	Boy's Clothing		
	Girl's Clothing		
	Memory Book		
	Garage/Tools		
	Personal Care Items		

Should you have any questions, please contact your Greenspan Adjuster or Inventory Specialist.



Heat					The Greenspa	an Co./Adjus	The Greenspan Co./Adjusters International
Federate Estimated Total S	Item #	Location/Description	Where Purchased/	Age (Years)	Quantity		
Kitchen/Pantry			Reference	Estimated	$ ule{}$ $ ule{}$ $ ule{}$ $ ule{}$ $ ule{}$ $ ule{}$		
Kitchen/Pantry Image jars e cookic sheet 18"x24" e cookic sheet 18"x24" e cookic sheet 18"x24" c cookic sheet 9"x12" ood Cake pan removeable bottom d tuppervare sheet (large) brush ge glasses cookbooks Oster t glass wase 12" kwrife (-6") obster dachine ater filter pitcher ake pan copper kwrife (10") renife (6") oling rack (large round) nn - Elworz Shaped nn 10" round w/ removable bottom nn 10" round w/ removable bottom							
re cookie sheet 11"x18" re cookie sheet 11"x18" re cookie sheet 18"x24" re cookie sheet 18"x24" de upperware sheet (large) brush ge glasses cookbooks cookbooks Coster figlass vase 12" knife (-6") knife		Kitchen/Pantry					
c cookic sheet 11 "x18" c cookic sheet 18 "x24" c cookic sheet 18 "x24" d upperware s cookic sheet 9" x12" d upperware sheet (large) brush g glasses cookbooks cookboo		1 gal canning jars				0.00	
e cookie sheet 18"x24" c cookie sheet 9" x12" cook Cake pan removeable bottom d upperware sheet (large) brush ge glasses cookbooks Coster L glass vase 12" knife (-6") v ball top sealer large pan copper knife (10")		Airbake cookie sheet 11"x18"				0.00	
e cookie sheet 9" x12" cood Cake pan removeable bottom d tupperware sheet (large) brush brush ge glasses cookbooks Coster t glass vase 12" knife (-6") xv ball top sealer cnife ater filter pitcher ater filter pitcher ater filter pitcher an - Flower Shaped nn - Heart Shaped nn 10" round nn 10" round nn 8" round nn 8" round		Airbake cookie sheet 18"x24"				0.00	
cood Cake pan removeable bottom <t< td=""><td></td><td>Airbake cookie sheet 9" x12"</td><td></td><td></td><td></td><td>0.00</td><td></td></t<>		Airbake cookie sheet 9" x12"				0.00	
d upperware sheet (large) brush brush cookbooks Cookbook		Angel Food Cake pan removeable bottom				0.00	
brush brush seet (large) brush brush se glasses cookbooks cookboo		Aprons				0.00	
brush brush ge glasses cookbooks cookbooks cookbooks ty Oster ty glass vase 12" thig lass vase 12" thig las		Assorted tupperware				0.00	
brush ge glasses cookbooks cookbooks Oster t glass vase 12" t plass vase 12" k wife (~c^n) v/ ball top sealer fachine ake pan copper shife (10") k-nife (10") boling rack (large round) nn - Dinosaur Shaped nn - Hower Shaped		Baking sheet (large)				0.00	
brush ge glasses cookbooks cookbooks Oster t glass vase 12" knife (~6") knife (10") knife (10") knife (6") knife (6") knife (10") knife (10		Baster				0.00	
ge glasses		Basting brush				0.00	
cookbooks		Beverage glasses				0.00	
t glass vase 12" knife (~6") / ball top sealer fachine ater filter pitcher ater filter p		Binder cookbooks				0.00	
t glass vase 12" knife (~6") // ball top sealer fachine ater filter pitcher ater filter		Blender Oster				0.00	
knife (~6") // ball top sealer // ball top sealer // ball top sealer // ball top sealer // fachine ater filter pitcher ater filter pitcher ater filter pitcher Aber pan copper - knife (10") - knife (10") - knife (10") - knife (6") - knife (10") - knife (6") - knife (10") - knife		Blue cut glass vase 12"				0.00	
v/ ball top sealer v/ ball top sealer faife (achine fachine (achine ater filter pitcher (achine ake pan copper (achine sknife (10") (achine sknife (10") (achine sknife (6") (achine sknife (6") (achine soling rack (large round) (achine an - Flower Shaped (achine an - Flower Shaped (achine an - Heart Shaped (achine an I O" round (achine an I O" round w/ removable bottom (achine an I O" round (achine		Boning knife (~6")				0.00	
Aachine 4achine Aachine 5 ater filter pitcher 6 ake pan copper 7 *knife (10") 7 *knife (10") 7 *knife (10") 7 *knife (6") 7 *oling rack (large round) 8 *an - Dinosaur Shaped 8 *an - Heart Shaped 8 *an - War		Bottle w/ ball top sealer				0.00	
Aachine ater filter pitcher ake pan copper :knife (10") :knife (6") soling rack (large round) an - Dinosaur Shaped an - Flower Shaped an - Heart Shaped an - Heart Shaped an - Heart Shaped an 10" round an 10" round w/ removable bottom an 10" round an 10" round w/ removable bottom		Bread Knife				0.00	
ake pan copper -knife (10") -knife (10") -knife (6") soling rack (large round) an - Dinosaur Shaped an - Flower Shaped an - Heart Shaped an - Hower Shaped an -		Bread Machine				0.00	
ake pan copper -knife (10") -knife (6") -knife (6") ooling rack (large round) an - Dinosaur Shaped an - Flower Shaped an - Heart Shaped an - Heart Shaped an - Heart Shaped an 10" round an 10" round w/ removable bottom an 8" round		Brita water filter pitcher				0.00	
		Broom				0.00	
		Bundt cake pan copper				0.00	
		Butcher knife (10")				0.00	
		Butcher knife (6")				0.00	
		Cake cooling rack (large round)				0.00	
		Cake Pan - Dinosaur Shaped				0.00	
		Cake Pan - Flower Shaped				0.00	
		Cake Pan - Heart Shaped				0.00	
		Cake pan 10" round				0.00	
		Cake pan 10" round w/ removable bottom				0.00	
		Cake pan 8" round				0.00	



				The Greenspan C	The Greenspan Co./Adjusters International	national
Item #	Location/Description	Where Purchased/	Age (Years)	Quantity	Deprec. Actual	ial ih
		Reference	Estimated	Total	S Value Est.	Est.
	Cake pan 9" pyrex			0.00		
	Cake pan 9" round			00.00		
	Cake pan 9" round w/ removable bottom			00.00		
	Cake pan 9" square			00.0		
	Cake server			00.0		
	Cake stand glass			00.0		
	Calico service for 12 full with pieces, see replacements			00.0		
	Candy dishes			00.0		
	Canister set ceramic			00.0		
	Canister set glass with wood tops (3)			00.0		
	Canister set plastic			00.0		
	Cantilever glass jar - 1/2gal			0.00		
				00.0		
	Cantilever glass jar - 1qt			00.0		
	Carmel everyday china for 8 full			00.0		
	Carrot peeler			00.0		
	Cast iron dutch oven (Lodge)			0.00		
	Ceramic canister set 4 piece copper			00.0		
	Ceramic cookie jat			00.0		
	Ceramic knife sharpener			0.00		
	Ceramic Water Cooler w/ wood stand Arrowhead			00.0		
	Champagne bottle stop (Williams-Sonoma)			0.00		
	Champagne glasses			00.0		
	Cheese board marble			0.00		
	Cheese board wood rotating marble center/drawer w/knives			00.0		
	Cheese cloth			00.0		
	Cheese grater/shedder (stainless steel)			00.0		
	Cheese knives with porcelin handles			0.00		
	Cheese slicer			00.0		
	Cheese slicer			00.0		
	Chuch key can opener			0.00		
	Cleaver, 8"			00.0		
	Cloths, dish			0.00		



				The Greenspan Co.	The Greenspan Co./Adjusters International
Item #	Location/Description	Where Purchased/	Age (Years)	Quantity	Deprec. Actual Cash
		Reference	Estimated	Total	\$ Value Est.
	Coffee Grinder - electric (used for coffee)			0.00	
	Coffee Grinder - electric (used for spices)			00.00	
	Coffee Grinder - hand			00.00	
	Coffee mug (set of 8) makasa			00.00	
	Coffee mug assortd			00:0	
	Coffee mugs, decorative (various styles)			00.00	
	Coffee/ Cappachino machine Krups			00.00	
	Colander 12" stainless steel			00.00	
	Colander plastic			00:0	
	Coleman 6pack cooler			00.00	
	Cookie cooling rack (large rectangular)			00.00	
	Cookie cutter - cow shape			00.00	
	Cookie cutter - set of Dianosauer SS			00.00	
	Cookie cutters - stainless steel			00.00	
	Cookie cutters plastic			00.0	
	Cookie stamps			00:0	
	Cooking timer			00:0	
	Copper ibrik			00.00	
	Corkscrew			00.00	
	Corkscrew air			00.00	
	Corkscrew rabbit ears			00.00	
	Corn cob holders			00.00	
	Corn cob holders (porcelain cows) 1 set			00.00	
	Corning chili bowl (6")			00.00	
	Corning soufflé dish (6")			00:0	
	Corningware 12"x12" casserole			00.00	
	Corningware 6"x6" square casserole			00.0	
	Corningware 8x8"" casserole			00:0	
	Corningware oval 9" casserole			00:0	
	Covered casserole dish, 6qt stoneware			0.00	
	Covered casserole pan, 4qt aluminum			0.00	
	Creamer			00:00	
	Crock pot Rival large			00:00	



				The Greenspan Co./Adjusters International	Co./Adjuster	s International
Item #	Location/Description	Where Purchased/	Age (Years)	Quantity	Deprec.	. Actual Cash
		Reference	Estimated	Total	∞	Value Est.
	Culinary knife block TYPE AND NUMBER IN SET?			0.00	0	
	Cusaine Art food processor			00.0	0	
	Cutting baord large plastic			0.00	0	
	Cutting board large wood			0.00	0	
	Cutting board medium plastic			00.0		
	Cutting board medium wood			00.0		
	Cutting board small plastic			00.0		
	Cutting board small wood			00.0	0	
	Decorative pint Mason jars			0.00	0	
	Deep fryer electric			00.0	0 0	
	Deseart bowls			0.00	0 0	
	Dish drainer			0.00	0	
	Dish rack			00.0	0 0	
	Dish strainer w/ drain board			00.0	0 0	
	Divided platter			00.0	0 0	
	Dome food cover netted			0.00	0	
	Donut pan			0.00	0	
	Double boiler (aluminum) 1.5qt			00.0	0	
	Double boiler (Revereware) 3qt			00.0	0	
	Dust pan and brush			00.0	0	
	Electric knife black and decker			00.0	0	
	Electric sanwhich maker			0.00	0	
	Electric Waffle Maker			00.0	0	
	enameled covered casserole dish w/ lid			0.00	0	
	Everyday china for eight			00.0	0	
	filet knife (\sim 8")			00.0	0	
	Fine china			00.0	0 0	
	Fire Extinguisher			0.00	0	
	Fish spatula			00.0	0	
	Flashlight			00.0	0	
	Flashlight Mag light			0.00	0	
	Flatware set for eight			0.00	0	
	Flour sifters			0.00	0	



				The Greenspan Co.	The Greenspan Co./Adjusters International
Item	Location/Description	Where	Age	Quantity	Deprec. Actual
#		rurcnased/ Reference	(Years) Estimated	Total	S Value Est.
	Fondue pot electric			0.00	
	Fondue Pot w/ 8 forks			00.0	
	Free-standing storage (9 drawers) - wood			00.00	
	French press			00.00	
	frying pan, 12" w/ lid, stainless steel w/ copper clad bottom			00.0	
	funnel - 2" plastic			00.0	
	funnel - 4" plastic canning			00.0	
	garlic press			00.0	
	German beer steins			00.0	
	grain grinder			00.0	
	gravy boat			00.0	
	griddle - cast aluminum			00.0	
	griddle - telflon coated aluminum			00.0	
	Grill pan			00.0	
	Hand held mixer - Sunbeam			00.0	
	Hand Made plates?			00.0	
	Hard cover cookbooks			00.0	
	Henckle knife set 13 piece			00.0	
	Holiday china			00.0	
	honey spoon (wood)			00.0	
	Hors De Vours Platter			00.0	
	hot pads			00.0	
	Ice cream machine			00.0	
	Ice cream machine small			00.0	
	ice cream scoop			00.0	
	Inferred cooking dome			0.00	
	Inlaid laminted checkerboard lazy susan cutting board			00.00	
	instant read meat thermometer			00.0	
	Insulated lunchboxes			00.0	
	Jar Opener			00.0	
	Jello mold holiday set			0.00	
	Jucier electric			0.00	
	Juice glasses			00.0	



				The Greenspan Co.	The Greenspan Co./Adjusters International
Item #	Location/Description	Where Durchased/	Age	Quantity	Deprec. Actual
ŧ		Reference	Estimated	Total	S Value Est.
	Juicer manual			00:0	
	kim chi jar filled w/ coins			00.00	
	Kitchen Aid Mixer with accessories			00.0	
	Kitchen Clock			00.0	
	Knife block set			00.0	
	Knife caddy (mounted under counter)			00.0	
	Knife carving set			00.0	
	Knife Steel			0.00	
	La Press with cutting attachements			0.00	
	ladle (large plastic)			0.00	
	Ladle (large stainless steel)			00.0	
	Large brass motar and pestle			0.00	
	Large grooved cutting board 1'x1.5'			00.0	
	Large plastic cutting board			0.00	
	Large poly laminated cutting board			00.0	
	Large slotted spoon			0.00	
	Large spoon			0.00	
	lazy susan			0.00	
	Lemon and lime squuezer			0.00	
	lemon reamer (wooden)			0.00	
	lemon zester			0.00	
	Liquer smoky glass Chech set for 8			0.00	
	loaf pan (large)			0.00	
	loaf pan (Ruth's decorative)			0.00	
	loaf pan (small)			0.00	
	Long stone bread warmer stone			0.00	
	Lunch box kid thermos			0.00	
	Makasa batter bowl with handle			0.00	
	measuring cup set (stainless steel)			0.00	
	measuring cup set platic			0.00	
	measuring spoon set (aluminum)			0.00	
	measuring spoon set (plastic)			0.00	
	measuring spoon set (stainless steel)			00.0	



				The Greenspan Co.	The Greenspan Co./Adjusters International
Item #	Location/Description	Where Purchased/	Age (Vears)	Quantity	Deprec. Actual
:		Reference	Estimated	Total	S Value Est.
	meat fork, stainless steel w/ wood handle			00:0	
	meat grinder			00.0	
	Meat thermometer			00.0	
				00.0	
	Medium poly laminated cutting board			00.0	
	Melon baller			00.0	
	Mexican chocolate stirrer			00.0	
	Milk steamer			00.0	
	mixing bowl set, ceramic			00.0	
	mixing bowl set, stainless steel (3)			00.0	
	mixing bowl set, stainless steel (5)			00.0	
	motar and pestle, ceramic, 4" diameter			00.0	
	Mr Coffee ten cup coffee maker			00.0	
	Mr. Coffee 4 cup, programable glass carafe			00.00	
	Muffin Tin - 12 mini muffins			0.00	
	Muffin Tin - 12 regular size muffins			00.0	
	Muffin Tin -muffin top			00.0	
	Muffin tins			00.0	
	Napkin holder			0.00	
	Nutmeg grater			00.0	
	omelet pan, 10" non-stick			0.00	
	omelet pan, 8" non-stick			0.00	
	Onion soup bowls			0.00	
	Oster blender 12 speed			0.00	
	oven mitts			0.00	
	Oven thermometer			0.00	
	Paperback cookbooks			00.0	
	Parchment paper			0.00	
	paring knives			0.00	
	Passport			0.00	
	Pasta machine w/ motor SS			0.00	
	Pasta serving bowl			0.00	
	pastry blender			0.00	



				The G	The Greenspan Co./Adjusters International	/Adjusters	Internations
Item #	Location/Description	Where Purchased/	Age (Years)	O .	Quantity	Deprec.	Actual Cash
		Reference	Estimated		Total	S	Value Est.
	pastry brushes				0.00		
	Pate knife set				00.00		
	Pepper grinder - acrylic 6"				00.0		
	phone cordless or wall				0.00		
	Picnic basket				0.00		
	Pie palte ceramic Longenberger				0.00		
	Pie plate glass without handle				0.00		
	Pie Plate heart shaped craft show				0.00		
	Pie plate metal				0.00		
	pitcher, glass (2qt) with glass stirring stick				0.00		
	pitcher, plastic (2qt)				0.00		
	Pizza cutter				0.00		
	Pizza stone				0.00		
	Pizza stone				0.00		
	Plastic cheese boards				0.00		
	Plastic chili bowls				0.00		
	Plastic colander				0.00		
	Platters ceramic				0.00		
	Popcorn machine				0.00		
	Portugese cork and tile trivets				0.00		
	postage stamps (\$0.37 books)				0.00		
	Pot and pan set - TYPE? NUMBER IN SET?				0.00		
	Potato masher				0.00		
	Pots and Pans set				0.00		
	poultry shears				0.00		
	poultry skewers (stainless) 1 set				0.00		
	Pringles Potato Chip Holders				0.00		
	Proctor Silex 4 slice toaster wide slice				0.00		
	pudgey pie maker				0.00		
	Punch bowl and glasses				0.00		
	Pyrex casserole dish (9x13)				0.00		
	Pyrex casserole dish (9x9)				0.00		
	Pyrex custard cups - large			\exists	0.00		



				The Greens	span Co./A	The Greenspan Co./Adjusters International	national
Item #	Location/Description	Where	Age	Quantity	ity	Deprec. Actual	lal L
‡		Reference	Estimated		Total _	S Value Est.	Est.
	Pyrex custard cups - small				0.00		
	Pyrex measuring cup - 1cup				0.00		
	Pyrex measuring cup - 2cup				0.00		
	Pyrex measuring cup - 4cup				0.00		
	Pyrex mixing bowls set				0.00		
	Pyrex pie plates - 9"				0.00		
	Pyrex ss mixing bowl set				0.00		
	Pyrex storage bowl set				0.00		
	quril (wood)				0.00		
	Rabbit ear screw pull				0.00		
	Red wine glasses				0.00		
	Refrigerator Kenmore side by side white Ice and Water				0.00		
	Rolling butcher block cart			_	0.00		
	Rolling pin				0.00		
	rolling pin ceramic				0.00		
	Rolling pin wood				0.00		
	Rotisserie (36")				0.00		
	Rubber stopper for wine				0.00		
	Salad bowl				0.00		
	Salad server set				0.00		
	salad spinner (Oxo Good Grips)				0.00		
	Salt & Pepper shaker				0.00		
	Salt and pepper mill				0.00		
	saucepan w/ lid, 1.5qt stainless steel w/ copper clad bottom				0.00		
	saucepan w/ lid, 2.5qt stainless steel w/ copper clad bottom				0.00		
	saucepan w/ lid, 4.5qt stainless steel w/ copper clad bottom				0.00		
	sauté pan w/ lid, 3qt				0.00		
	sautés, w/ lid - 14" stainless steel w/ copper clad bottom				0.00		
	Scientific calculator				0.00		
	screen sieve 10" stainless steel				0.00		
	screen sieve 3" plastic				0.00		
	screen sieve 6" stainless steel				0.00		
	Seal a meal machine				0.00		



				The Greenspan Co.	The Greenspan Co./Adjusters International
Item	Location/Description	Where	Age	Quantity	Deprec. Actual
#		Purchased/ Reference	(Years) Estimated	Total	Cash S Value Est.
	Serving bowls			00.0	
	Serving platter - glass			00.00	
				00.00	
	Serving trays crystal			00.0	
	Serving trays glass			00.00	
				00.0	
	Serving trays silver			00.0	
	Serving trays sterling			0.00	
	Serving trays wood			00.0	
	Set of margirtia glasses plastic			00.0	
	Set of nutcrackers with picks			0.00	
	Set of plastic high ball plastic			0.00	
	Set of plastic wine glasses			0.00	
	Set of stainless steel mixing bowls			0.00	
	sharpening steel			0.00	
	Sharpneing steel			0.00	
	Sippy cups			0.00	
	slicing knife (6")			00.0	
	Small plastic cutting board			0.00	
	Small poly laminated cutting board			00.0	
	Snow cone maker			00.0	_
	Solid wood art deco cutting board large			00.00	
	spaghetti hook			0.00	
	Spanish ceramic dipping dishs and wine carafe			00.0	
	spatula - rubber w/ plastic handle			0.00	_
	spatula - silicon w/ metal handle			00.0	
	spatula - silicon w/ wood handle			00.0	_
	splatter screen			00.0	
	SS colander			00.0	_
	SS steak knives			00.0	
	Stainless Steel Coffee Scoop			0.00	
	Steak knife set			0.00	
	steak knives			00.00	



				The Greenspan Co.	The Greenspan Co./Adjusters International
Item	Location/Description	Where	Age	Quantity	Deprec. Actual
‡		r urchaseu/ Reference	(Tears) Estimated	Total	S Value Est.
	steamer basket (stainless steel)			00:0	
	step ladder - metal			00.00	
	Sterling silver flatware			00.0	
	stick blender Braun			00.0	
	Stock pot			0.00	
	stockpot w/ strainer (16qt) (stainless steel)			00.0	
	Stoneware china			00.0	
	sugar bowl (white ceramic)			00.0	
	sugar jar			0.00	
	Swifter wet			0.00	
	Tamalia (20qt) (stainless steel w/copperclad bottom)			00.0	
	Tea Kettle			0.00	
	teak serving tray w/ legs			00.0	
	thermometer (alcohol)			00.0	
	thermometer (electronic)			00.0	
	Thermos (stainless steel) (~12 cup)			00.0	
	Thermos large SS			00.0	
	Toaster			0.00	
	Toaster four slice			00.0	
	Toaster Oven Black and Decker			00.0	
	Toaster two slice			00.0	
	tongs, 12" stainless steel			00.0	
	tongs, 12" stainless steel wood handle			00.0	
	tongs, 4" aluminum			0.00	
	Tortilla warmer			0.00	
	towels, kitchen			00.0	
	trash can (kitchen - 12gal)			00.0	
	Travel mugs stainless and rubber			0.00	
	Triple Beam Balance			0.00	
	Tupperware rectangular marinadting			0.00	
	Tupperware storage bowl			0.00	
	vacuum pump for wine			0.00	
	Vintage apron full 1940's			0.00	



				The Greenspan Co.	The Greenspan Co./Adjusters International
Item #	Location/Description	Where Purchased/	Age	Quantity	Deprec. Actual
:		Reference	Estimated	Total	\$ Value Est.
	Wall calender			00.00	
	Water glasses 10 oz			00.00	
	Water smoky glass Chech set for 8			00.00	
	whisk, 12" stainless steel w/ sealed handle			00.00	
	White cut glass 12"			00.0	
	White wine glasses			00.0	
	Wicker plate holders			00.0	
	Wine rack			00.0	
	Wine bucket			00.0	
	Wine carafe			00.0	
	Wine stoppers			00.0	
	wok basket strainer			00.0	
	wok drainer rack (attaches to side of wok)			00.0	
	wok flat spatula (stainless steel)			00.0	
	Wok pan			00.0	
	Wood cutting block with oil			00.0	
	Wood cutting board regular			00.00	
	wooden spoons (various sizes) (oak & bamboo)			00.0	
	Wrought iron trivets			00.0	
	Yogurt machine			00.0	
	Additional Items not Listed				



				The Greenspan Co./Adjusters International	an Co./Adj	usters Inter	national
Item #	Location/Description	Where Purchased/	Age (Years)	Quantity		Deprec. Actual Cash	ıal .h
		Reference	Estimated	T	Total	\$ Value Est.	Est.
						_	
						_	
						-	
						+	



What To Do After You Have Replaced An Item On Your Inventory

As you know, with your assistance, we will complete a detailed inventory of your loss. This will be sent to your insurance carrier with values for the Actual Cash Value (used value) and the Replacement Cost Value (new value). Their payment will typically be based on the Actual Cash Value. To collect the Replacement Cost Value you have to replace the items. The difference between the Replacement Cost and the Actual Cash Value is known as the holdback amount or the FRC (Full Replacement Cost) holdback. You can collect up to the agreed Replacement Cost of the item as listed on the inventory. We will spend considerable time with you and our sources to determine the best Replacement Cost Value. However, if you find that the value on the inventory is significantly higher when you go to replace it please let us know and we will attempt to revise the amounts with the carrier.

To collect the holdback amount you need to prove that you have replaced the item. Most carriers require you to present a paid receipt to collect this amount. We have found that the best way to do this is for you to place the number of the item on the inventory on the receipt. As an example we have included (see attached) a sample inventory with items replaced to assist you. In this example more than one item was replaced with one purchase. The number of the item was placed next to the cost on the invoice. In this example, books were purchased at Borders. In the inventory there were two areas for books; one in the kitchen (Cookbooks item #1448) and the other in the children's bedroom. (Children's books item #145) After the item was identified on the invoice it was given to us and we added it to the original inventory and submitted a claim for the difference between the ACV (\$1.94 per book) and the replacement value originally agreed to (\$19.40) Note in this example only two books were claimed but 45 lost. The insured is still replacing items and will be making claim for more cookbooks as she replaces them. In the other example attached, a video camera, bag and tripod were all purchased at one time. They correspond to item numbers on the inventory as #100, #104 & #110. The replacement was a Sony video camera, owever, on the inventory the lost camera was Item #100 a Panasonic camera and still qualifies. The replacement does not have to be the exact model, make or style but simply of like kind. (ie. a camera for a camera)

To facilitate presenting this holdback claim to the carrier we suggest that you use an accordion folder with slots in it that we can supply you. Number the slots from 1-100; 101-200; 201-300 etc. Then when you get the receipt, number it and place it in the appropriate slot. Then mark the inventory item off on your copy of the inventory. If there are multiple items included in one inventory number (ie. #132 – 24 men's shirts) mark off the number replaced. You will have more than one receipt with the #132 on it.

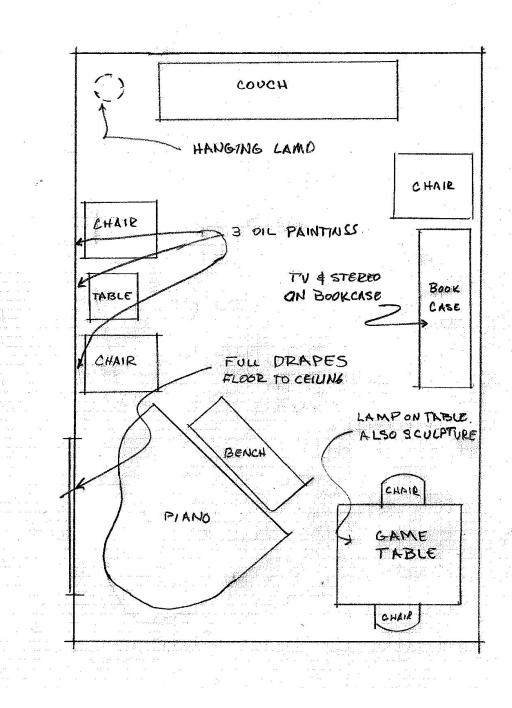


Most carriers require you to replace a like kind item for a like kind item. As in the example above the replacement was a Sony video camera for the Panasonic video camera. While it may have cost more; the amount that the carrier would pay would be the agreed cost of a Panasonic video camera. Most carriers would also agree to allow you to purchase a big screen TV for a small screen TV; again limiting your replacement collection amount to the cost of the small screen TV. You can also do the reverse by replacing a big screen TV with a small screen TV, however in this case the most they will pay will be the lesser of the Actual Cash Value or the amount you spend. In this example there would probably be no payment since the Actual Cash Value of the big screen is most likely more than the Replacement Cost of the small screen. Some carriers will not allow you to group two or three TV's together to get to the cost of the big screen. If you plan on doing this we will need to check with your carrier. Also most carriers will not allow you to replace a couch for a TV. As a rule of thumb you can replace items of similar use with those of similar use. If you have any questions in this area, please call us.

Keep in mind that the above represents the position taken by most carriers. Every carrier is different, some being more liberal than others in the application of policy requirements. The above commentary reflects the most restrictive interpretation. Be sure to confer with your Greenspan adjuster regarding the specific requirements of your insurance carrier.

We suggest that we submit periodic replacement claims, usually every few months or when the amount of the holdback claim is significant. We look forward to working with you to the conclusion of your replacement cost claim. Again if you have any questions please call.







Electronic Journal

11/15/2005

******* START RECEIPT *******

'Sony \$75 Value By Mail with purchase of any Sony DVD Camcorder 75 1 Rebate Receipts Printed

WELCOME TO BEST BUY #364 CITRUS HEIGHTS, CA 95610 (916) 725-1455

Keep your receipt!

Val #: 1484-7022-7696-4691

0364 065 6959 11/15/05 19:42 0454657

SALE

6983366 DCRDVD403 999.99 SONY DCRDVD403 7302821 620-560BB 53.99 SUNPAK TRAVELLITE TRIPOD 6980804 ACCDVDP 86.99 SONY ACCOVOP ACCY KIT

> SUBTOTAL 1,140.97 SALES TAX 7.75 % 88.43

> > TOTAL 1,229,40

DEBIT 1,229.40

MICHELLE WOHLENBERG APPROVAL 062250

REFERENCE NUMBER: 036406509738

************* QUALIFYING REBATES SUMMARY:

60627 Sony \$75 Value By 0.00 ************

GIFT PURCHASES MADE NOVEMBER 1 - DECEMBER 24, 2005 QUALIFY FOR AN EXTENDED RETURN POLICY (EXCLUDES COMPUTERS AND NOTEBOOKS). SEE STORE FOR FURTHER DETAILS.

BEST BUY IS PROUD TO SUPPORT TOYS FOR TOTS AND TOYS FOR TEENS. DROP OFF A GIFT AT ANY BEST BUY STORE BY DECEMBER 15.

YOUR CUSTOMER SERVICE PIN IS: 0364 065 6959 111505

<<<< FORM COPY >>>>

WELCOME TO BEST BUY #364 CITRUS HEIGHTS, CA 95610

Video Comera tripod tripod camera bag w/DVD a bottery

WELCOME TO BEST BUY #364 CITRUS HEIGHTS, CA 95610 (916)725-1455

Keep your receipt!

0364 065 6959 11/15/05

19:42 0454657

CAMERA

RECEIPT 1 >6983366 DCRDVD403 SONY DCRDVD403

7302821 620-56088

SUNPAK TRAVELLITE TRIPOD

6980804 ACCDVDP

SONY ACCOVOR ACCY KIT

RECEIPT VALID FOR REPATE SUBMISSION ONLY! PRODUCTS WHICH HAVE THE UPC CODE REMOVED MAY NOT BE RETURNED FOR A REFUND.

Page



BORDERS BOOKS AND MUSIC

2030 DOUGLAS BLVD ROSEVILLE CA 95661 (916) 784-1088

STORE: 0130

REG: 01/01 TRAN#: 5120 06/13/2005 EMP: 05212

PUZ STAR WARS 100 PIECE

3.99 HARD BACK

7907405 SL T ON MY HONOR 745 0309828 QP T

4.99

LITTLE BIG BK DISNEY FAMILY CL 7612258 CL T 44 24.95

COOKBOOKS

KIDS BAKING

7294892 CL T 14419.95
BETTY CROCKERS PICTURE CKBK
5352142

5352142 CL T 1448 CHICKEN SOUP FOR PRETEEN SOUL

QP T145 6300823

12.95 HARD BACK

Subtotal CALIFORNIA 7.25

96.78 7.02

6 Items

103.80

Total GIFT CARD

25.00

ACCT # /S XXXXXXXXXXXXX2515

AUTH: 349514

ACCOUNT BALANCE:.00

VISA

78.80

ACCT # /S XXXXXXXXXXXXX4711

AUTH: 049506

NAME: MICHELLE WOHLENBERG

CUSTOMER COPY

06/13/2005 01:40PM

WE HOPE YOU HAD A HIGHLY SATISFYING SHOPPING EXPERIENCE!

 If not, please contact Raven Gillis, our General Manager, at the number ab

Barnes & Noble Bookseller 6111 Sunnise Blvd.

. Jits, CA 95610

853-1511 .365 R008

BY I & NOBLE MEMERR EXP: 07-31 UE

* Got Lucky #446.

11.53 CD'S

17.50 - 1.30

10US

SUB TOTAL 26.98 WELL TAX . 2.09 29.07

AMOUNT TENDERED

.0-08 (

DEBIT CARD

29.07

CARD #: ************8376 AMOUNT 29.07

MEMBER SAVINGS

3.00

TOTAL PAYMENT

29.07

Thank you for Shopping at Barnes & Noble Booksellers #232737 10-08-05 06:25P JesseT

You as the customer agree to pay the above amount.

Thank you and come again!



	A A	•	
	ZEC		
	4	92	19
	*	•	4 4
		£	45,
	• • • • • • • • • • • • • • • • • • •		

•	666	X	- 6 2
<i></i>	•	24.68 8.	4 4
		**	w w
	4 00 00 00 00 00 00 00 00 00 00 00 00 00	00 00 00 00 00 00 00 00 00 00 00 00 00	
		8	6.00
47 49 49 49 49 49 49 49 49 49 49 49 49 49		. 47 47 47 47 48 48 49 49 49 49 49 49 49 49 49 49 49 49 49	\$
	8	~	us es
21.28 21.28	\$12.75 \$22.49 \$27.65 \$20.65 \$20.64 \$1.66 \$1.80 \$1.80 \$1.80 \$1.76 \$1.80 \$	\$10.00 \$2	50.00 50
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	73.50 73.50 73.50 73.50 77.86 71.00 71.00 71.00 71.00 71.00	25.00 25.00	2.22 2.22 2.22 2.22 2.23 2.23 2.23 2.23
	25 25 25 25 25 25 25 25 25 25 25 25 25 2	13	
	25.00 25.00 25.00 25.00 21.00 21.00 21.00 21.00 21.00 21.00	28.88 24.00 24.00 24.00 28.00 20 20 20 20 20 20 20 20 20 20 20 20 2	8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8
0 8 8 8 8 8 8 9 9 9 9 9 9 9 9 9 9 9 9 9		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	T 0 T 7 D T T 8 T T T T T T T T T T T T T T T T
or court m the late the new silving the new silving	at bedood	Cocials Cocia	802 pouch
Herdcover menuel for court mans Herdcover dendron in the Jahk et Herdcover celfformia the new soc Herdcover celfformia the new soc Herdcover to beek fermity and slave Herdcover (files and platcia in an Herdcover (files and platcia in an Herdcover paymer of london. Herdcover paymer of london.	Personner for steadsh bedcoom Personner yee camera (20x d) Single extendersed pllow with the 15.2. power lampelands Lermerhale 12. Total Downstale Bedcoom Metching cheeks perit bankes Gind stad out? with news Small frow pillow if the stoop is the direct files and the stoop is the stoop in the stoop is the stoop in the stoop i	The inflie couch blanker The inflie couch blanker These and 25' pillow with Sovere and collected pillow matches couch Subsect of with test and basker Cofficielde Total Total Total Total Subside body beere Suffed body beere	reent poet ment poet make the make the poet make the poet poet the poet poet poet poet poet poet poet poe
Herdoover menues for court mans Hardoover centre european histor Hardoover centre european histor Hardoover centre european histor Hardoover of beack family and eleve Herdoover (fless and pelabla his an Hardoover inver of loadon Hardoover bower of loadon Hardoover bower of loadon Hardoover patty of the peoples Hardoover sixty of the peoples	Hardcover fre speniel, bedgoom, festsscriev video carmen 2,50x of FV4,452D seriel 21C714.60 FV4,452D seriel 21C714.60 FV4,452D seriel 21C714.60 15.0. plenkel ampehade Larmerfrede 12* Tobs Formatising Bedragen Matching cheerel arith believet King stand arith roses Small frow plikow time stop fine Small frow plikow if the stop fine Small frow plikow enterchéered it facesent maliber fin all hoé a die	Chenitie couch blanker White knitted blearket Chene couch blanker Chene chart benchood 3 Chene chart benchood 3 Chene chart maketres of Robe coll with hat and basket Cettode coll with hat and basket Lamperhate shareom Upstatts plearcoom Jistafted tectores a dark finish oak Sixuffed tectores a dark finish oak	6 Tacky glue 7 Petto netyt 8 Rubber cenent 9 Bruches seement 9 Bruches seement 10 Gitter glue 11 Stere box full of assorted creft ett 13 Stere box full of assorted creft ett 13 Stere box full of assorted creft ett 14 Box of 48 crewore 16 Weeden succio 17 Kata puzzle 18 Cent geme book 17 Kata puzzle 18 Denney gures worde game 20 Georg game 20 Georg game 21 Guess how much I lova you bits of 22 Boggle game 22 Boggle game 23 Stery cant revenge game 24 Sorry cant revenge game 25 Charle of machine mares
<u> </u>		- ललक	
		27.75 12.75	<u> </u>

en de la companya de



								•							-			•																										,	Ņ	1	Λ		40.4	60								
											-																																				700 K		17.46 1 0/45	7.46 2014			, 8					
s S																																										٠.			U	יע	Ŋ			44			41	,				
	•	• •	• •	•	•	•	*	4	•	*	•	•	. * ,	•	4	4	•	¢	,	•		•	•		+	ē	1		ŧ		ŧ	•		e	Ł		•	•			•	•	•		•	1	٠.	٠	21.30	32.27		•	14.52	•	•	•		
:	19 4	* "	9 V	64	• •4	49	4	47	49	w	44	43	49	4/3	G)	ø	- 69	• • • •	49	e/3	69	40	49	+ 4 1	19 (V+>	49	> 6	*	A 6	*	A •	*	*	A 4	P 4	^	~ 4	• "		9 69	49	1 41	**	69-	(4)	f	6 73	1.55 \$	% %	> 69	45	8	**	69 (6 5 €	:	
			• •		•	•	•	•	•	•	•	•	•	*	•		40	1	4	4	- 49	•	•	•		4	*	• •	A (,	4 i .	,	•		,	• •		• 44			** *	·	4 1 47 7	59	~ /.	-	es e	· 4	•	٠,	63	sa c			
	17 ¥	7 ₩	7 W		. 43	. 02	**	**	•	•	**		**	••	••	**	•		-	•	•	•					••	-				•																. •	19.95	6.93			13,48					
						•									,																																		*	17			, v2					
										٠.												•					٠.																						9	<u>2</u> 3	\$	₹ .	83					
	J.	e.		•		ij							•																																				м	φ« Φ €) O	es O	₩	•				
!	•	•	• •	•	•	•	•	•	t	•	•	•	•	•	•	•	٠	•	•	•	¿ 4	4		•	•	•	•	t	•	•	•	•	1	•	•	•	•	•	•		•	•	•	•	•	**	•	•	10.	19.40	18	19,4	12.93	'	•	۴		
'		A 6	A 4	• 4 5	• 49	· sa	s)	49	"	67	er	<i>د</i> ه	19	49	69	49	- 69	61	95	• •	•	٠	53		**	(A)	<i>چ</i>	3 (<i>i</i>	,					ya e	<i>p</i> (*	* •			*	•	***	99 (v?-	**	67	**	٠ ٩	7.40 4.40	8	\$ 0	0.93	49	6 7≥ €	69 G	:	
		A 4	. ·) } =1	- 64	. 45	· •*	es es	· 49	49	'n	· 47	'n	**	•	49	• 41		- 41	и	•	49	40) (•	(3)	67	.	1 2 (A	w •	,	U 9 (in (en e	A (n (*	n 6	* v	• 49	• •4	+ > &	9 9 (69 -	(4)	69	sst.	6	(4) 4)	> 69	w .	ь	49	49 1	V3 6		
																															•	-			٠.										•				18.90	18.00	18.00	18.00	12,00	l				
:	88	38 2	3 5	2	18	\$	16	28	92	19	62	8	æ	6	88	10	8	8	S	8	Z	8	æ	ğ		7	Γ		8	R	H	8	a	8	8		Q:	8	S E	3 5	12	8	2 8	Ŷ	1	7	8	8		49	T	Š	8	\$8.49	8	8		
a manua a	\$21	\$15	3	976	25	5.1	\$134	88	282	\$16	\$10	\$14	\$14	\$7	\$26	5555	8628	\$136	2	£405	8	\$16	\$20	Se For					Si	Š	24.17	347	23	23	\$18	230	2	S	2	3	3	\$180	CAS				\$1,008.00	94	\$405.00				SS	33	Š	230	i	
- 11	2.4	13.83	3475	3	38	90	265	0.4495	4.698	1.799	1.199	869	666	0.799	5 8	80.25	88	13.5	2	122 B	34.6	1.85	3.84	-	╢	1	-	\parallel	28	0.75	1.7985	25	0.5985	588	2	7	8.75	9	2	1900	2220	2			1	1	252	0	405	\dagger	†		9	4985	38	g ;	4	
		1	L		,	2 %	I,	ိ		_				_	L	L	L	L	L	L	L	1%	28	-		-	-		- 1	- 1	5%	- 1	0 8		_[.	_	25%		1.00	L	200	_	#	#	-	-	20%		20%	+	\downarrow	H	%05		20%	ĺ	B	
٠	0	Þ.	25%	8	Š	2 40	Ş	ð	86	Š	10%	10%	Ş	10%	5	158	200	286	3	18	20%	- 08	₹0 4						2	9	2	2	15	9	2	2	8	2	2	7	3	\$					20		20							_	_	
10701	24.00	88	65,00	149.3	800	12.00	149 97	8,99	34.86	17.99	11.99	15.99	15.99	7.89	20.00	205 m	2000	200	300	300	9	18.50	24.88		30,000				28.83	15.00	35.07	20.00	88	19.99	30.00	12.00	2500	15.00	12.99	200	20,02	20000	AND 000	2002			1.260.00		810.00				12.00	666	78.00	8	£ 5	
1											·														1		_					-	·															٠		1	_		_				~	
247	24.00	138 99	1,39	124.30	8	12.05	49.99	8,96	22.89	17.99	11.99	15,99	15.99	8	8	8	3 5	25.5	3 8	2000	9	18.60	848						88	15.80	11.89	800	389	19,99	20.00	12.80	25.80	15.00	12.99	817	200	200	3				260,00	e drewe	18.00				12.00	86	78.00	80.00	7 7 7	
	4-	=	+	+	+	-	8	L	4	L	F	-	F	-	-	ŀ	-	- 4	L		-	-	-	-	+		-	+	Ŧ	7	e l	7	-	+	-	+	+	-	-	+	-6	-	╫	+		-	-	Ares on	45	+	\dagger	H	-	-	F	-	7	
-	H	9	+	12	+	+	-	+	-	-	-	-	-	-	Š	1	AWG	+	+	1	1	+	+	#	+		-		-	-	1	-		-	-	1	aut o	+	+	†	†	Thorn		#			James	calnied while cak too part 4 shelves one drawer	Н	+	+	H	†	H	H	+	-	
	Ц	Sony DVD DANGE DVPNC600	1		WOOD CROINER CRUME 25 X13	1	-	-	-			-	-	6	Smotethon rate alam clock CX	Cometo DO CO etomo meshoc	20)	1	1	Charle macw	- F	-	-	$\ $	1					_	all all		Hand held plug in night light		4	4	Framed and matted flower print of	된	티얼	4	+	C esta	ASSOCIATION WOULD INSTALL CHARGO	-	-		Hutch cathret 17x7x50" 3 drawe	ed dos	Dimit	1	-	H	+	sket		-	-	
	askets	Wer DV	movies		200		246	ž	oles	ache e	ame	fame	frame	Wood 243 midi frame	de de	20 000	1000	NAME OF		1	1000	4	e de				4		Ģ	Ver	8x10 wood photo frame	rices	n in rik	ioi			matter	Small pottery container	Consit thin out curling iron	je Ž		a specie	2 2	lej.		λŝ	417×7×	hite oak	Assorted cookbooks burnt				ž	wire b	Cut crystal vase 9"	sse 7"	ð	
	Ration trash baskets	AD OVC	Fernily home movies	Y C	200	Here may	Clavelation names	Pacerback book	Hardonwer hooles	Wood 8x16 frame	Wood 8x10 frame	11x18;	Wood 14x14 frame	Š	9004	NO SE	Intelliging Avenue		LINCON DIRANG	Charalle mow	- Proper	Consilion methods	ome lamorhada		E C		Rect Hall Beth		2.5x4 bath rug	Toffet seat cover	d poor	Assorted tollerries	held pit	Consir curling from	Owe	Hand towel	Pd Brid	pottery	Thoo	Reviou hair driver	Set of curiens	Som should	N DR	1013		Back Hallway	cabine	Inted w	Ted coo				action pools	Wicker	rystal	rystal va		
	Ratten	Sonv	Fernily	WallSpck	Š,	Heece more	Disve	Pacer	Harris	Wood	Wood	Wood	Wood	Wood	ā		I call		5		5	0	1000				Reat		2.5x4	Tollet	8x101	ASSOC	Hand	Cons	Bath towel	Hand	Frame	Smat	Cons	Revio	Set	dog d	88			Back	Telegi	8	ASSO	Н	1	\coprod	188	Sma	ğ	Of O	2	
	e	0		2		1	1	9	1	æ	6	jö	F		-			9 9	2 1		9 9	9 5	2 4						S	2	¥	9	æ	121	82	2	g	=	2	2	444	2 9	9				447	-	448		+	11	440	7 05	451	52	r.	
	8	410	뒭	il.	Įš	द्धे	13	15	15	15	14	18	18	118		45	315	\$15	7 \$	348	श	115	#15	41			[]	П	3	3	4	2	4	4	¥	₹	4	41	4	41.	4 -	¥ -}	411	[]		I (14	1	14		-	1 1	[]	H 4	(조)	<u>4</u> [3	



PERSONAL INFORMATION





Personal information

Please complete, detach and return to your inventory specialist

In order to help us help you it is beneficial to know a bit about you and your family. While we price your claim, the more we know about you allows us to better obtain the prices that reflect the values of the items lost. It is also very helpful in the area of depreciation. The insurance company is going to pay you the used value of the item lost until you replace it. You will then collect the "agreed" replacement value. Depreciation is very dependent on how you acquire, use and maintain your personal property. Please take the time to answer this questionnaire to the best of your ability. If a question does not apply, just mark N/A over the number. If you have any questions call your Greenspan Adjuster or Inventory Specialist.

OK? Ready, Go:

1.	How big is your household?		
	Adults:		
	Name	Age	Male [] Female []
	Name	Age	Male [] Female []
	Name	Age	Male [] Female []
	Name	Age	Male [] Female []
	Children:	0	
	Name	Age	Male [] Female []
	Name	Age	Male [] Female []
	Name	Age	Male [] Female []
	Name	Age	Male [] Female []
	Name	Age	Male [] Female []
	Pets:	0	
	Dogs: # Cats # Birds #	Other	
 3. 4. 	Do you have grandchildren that visit you would use in your home? Y [] N [] Do any members of your family live else Y [] N [] If yes, how many? What hobbies or interests do you and y	ewhere and ha	ave property at your home?
5.	Has your lifestyle change recently? Retired Y [] N [] When? Occupation? Children left the nest Y [] N [] When? One spouse just returned to work Y [] Changed occupation Y [] N [] When?		

Changed from what to what?



	Any other changes?
6.	Do you consider yourself/spouse a trendy/style conscious person or are you more comfortable in more traditional/conservative styles? You Y [] N [] Your Spouse Y [] N []
7.	On an average how often do you shop for clothes? Business/Work Clothes [] weekly [] monthly [] every other month [] semi yearly [] yearly Casual [] weekly [] monthly [] every other month [] semi yearly [] yearly Exercise [] weekly [] monthly [] every other month [] semi yearly [] yearly
8.	Evening Wear [] weekly [] monthly [] every other month [] semi yearly [] yearly Do you have any unique collections (i.e. porcelain dolls, sports cards, salt & pepper shakers)? [] No [] Yes, what are they?
9.	Did you salvage any photographs of your home or belongings? Or do you have any family/friends living at a different location who may have photos taken inside your home during get-togethers, special occasions or holidays? If so please take a moment to call family or friends and ask them to send copies of those photos to you. Not only will this help you recover some special moments, but the photos will serve as a memory guide when we sit down together to reconstruct you contents. [] Yes, I have photos [] No, I do not have photos [] Yes, friends have photos [] No, friends do not have photos
10.	Have you worked with an interior decorator at any point in furnishing your home? If so, please provide the name(s) and phone number(s).
11.	Have you had any custom work done for personal property, such as curtains, valances, bedspreads, couch covers, custom furniture built? If so, please provide the name(s) and phone number(s) of the individuals who did the work. (You may use the reverse side if additional space is required.)



12.	Have you made any major purchases in the last two years? Appliances? Furniture? Artwork? If so, please list the item(s) and the store(s) where the items were purchased in the space below. If you did make any purchases, are the original invoices or warranty cards available? (You may use the reverse side if additional space is required.)
13.	Do you normally purchase your personal belongings with cash, check or credit card? It is important for us to be able to show a certain amount of backup when submitting your personal property list. If you purchase most of your personal property via credit card, please select those cards you utilize for that purpose and contact the credit card companies directly. Explain you had a fire and need to obtain two years worth of copies for insurance purposes. If you purchase primarily through checking, please follow the above steps in obtaining back bank statements. If you purchase primarily through cash, please indicate as many recent large purchases and the stores where purchases were made as you can recall in the space below. Only obtain copies of statements if they are going to show purchases over the last two years. If you have not purchased anything for your home in that period of time, you can forego this step. (You may use the reverse side if additional space is required.)
14.	Do you own any artwork, antiques, statuary, rugs or similar fine arts items of significant value? That is, any individual piece worth over \$1,000.00? Is this item scheduled? If so, please obtain a copy of your schedule. If not, please list below when you purchased the item and at what gallery. Please note where that gallery is located and what you originally paid. Please note type of art, size and artist as best you can remember. (Youmay use the reverse side if additional space is required.)



Do you own any jewelry of significant value? That is, any individual piece of jewelry worth over \$1,000.00? Is this item scheduled? If so, please obtain a copy of your schedule. If not, please list the pieces of jewelry with as much information as possible and list the jewelry store where it was purchased. If you have a particular jeweler that you deal with regularly, please list their name and phone number below. (You may use the reverse side if additional space is required.)
Do you own any gold or silverware of significant value? That is, any individual piece or set worth over \$1,000.00? Is this item scheduled? If so, please obtain a copy of your schedule. If not, please list the pieces with as much information as possible and list the store where it was purchased. If you have a particular store that you deal with regularly, please list their name and phone number below. (You may use the reverse side if additional space is required.)
Do you have any heirlooms or do you have inherited antiques or vintage furniture or valued items from your family? Please list those items. (You may use the reverse side if additional space is required.)
To the best of your ability, please list the various rooms in your home. We will be reconstructing your contents room by room and it will be helpful to have an idea of how your home was laid out. If you have a blueprint or a floor plan, a copy would be very helpful. Put this on a blank piece of paper or just list the name of your rooms.



	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
	_
Namo	
Name:	
Date:	

Complete, Remove & Return to your Greenspan Adjuster



Store Reference Sheet

Please use the following sheets to indicate where you would go to purchase items in the below listed categories. These stores will then be used to determine replacement costs for your lost items. If you made some purchases at stores that are not easily accessible today, such as a furniture purchase in another state, please list a store you feel is comparable.

Men's Clothing:
Women's Clothing:
Teenager/Child Clothing:
Large Appliances:
Small Appliances:
Kitchenware:
Furniture:
Linens (kitchen, bedroom, bath):
Bathroom, Medical & Personal Needs:
Electronics:
Computer Related Property:
Home Office Related Property:
Home Décor (lamps, throw pillows, decorative touches):
Home Improvement:
Musical Instruments:
Snorts Related Equipment:



/s:	
D's & Music:	
oks:	
e China & Glassware:	
t Needs:	
ols:	
nts & Décor Trees:	
aft Supplies:	
ecialty Stores:	
****PLEASE LIST BELOW ANY ADDITIONAL CATAGORIES AND/OR STORES THAT REI	ATE
ECIFICALLY TO YOU. List any other stores that you might shop at that may be used	

reference for replacement cost: